

Rajkiya Engineering College Ambedkar Nagar-224122 (U.P.) राजकीय इंजीनियरिंग कॉलेज अम्बेडकर नगर, उत्तर प्रदेश (224122) Technical Education Quality Improvement Program III

Proposal for - National / International

Proposal for Attending Conference / Workshop/Short term course/Seminar/Training Courses

Name of the Faculty / Staff:	Designation:	Type of leave applied for (attach copy of				
Father/Husband Name:	Scale:	leave sanctioned)				
D.O.B:	Basic Pay Rs:					
0. 115						
Qualification:	Aadhaar No:					
Department:	PAN No:	Name of the Conference / Training				
Department.	7,114,140.	Course/Others				
Mobile No.:	Address:					
E-mail:	State:					
Bank Name:	District:	How this is relevant to the project				
A consist No.	City	objective?				
Account No:	City:					
IFSC Code:	Country:					
	Pin Code:					
Place (s) of the Conference / Training Course	/ Place of visit					
Trace (3) of the conference / Training course	y riace of visit					
Date of Departure						
Duration with dates						
Date of arrival at institute						
Organizer of the Conference / Training Course / Place of visit with full address						
For Conference write the title paper / for Trai						
justification with special reference to New PG courses and research activities carried out at REC.						
Total Cost involved Rs(Rupe	ees	only)				
Please give the details [Registration Fee, Travel cost within India, per day cost, others, if any (special)] of the total in						
Attachments. Whether entitled to travel by air: YES/ NO.						



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Whether any advance will be required YES/ NO, If YES, Rs							
Check List (please V) a) Leave approved by authority b) Nine days restriction during semester c) Copy of paper to be presented / proper Justification d) Whether attended conference / workshop Etc under TEQIP/ institute grant in academic Year (give details)		Forwarded and recommended with a note given in the back	Forwarded and Recommendation				
Signature of faculty/ Staff with date		Signature (with seal) of the TEQIP Departmental Coordinator),	Signature (with seal) of the Nodal Officer (Academic Activities) , TEQIP -III				
Recomi		Approved / Not Approved					
filled Nodal Officer/ Academic Activities (TEQIP – III) Cor Fac con Enh Inst Imp			[Signature (with seal) of the Director Thancement of R & D and institutional consultancy activities acculty and Staff Development for improved competence based on TNA conhanced interaction with industry stitutional Management Capacity Enhancement consultance of Institutional Reforms academic Support for Weak Students				
The visit of (Name of the faculty / staff) to (name of places / course) will benefit the department with specific area in the following way The necessary alternative arrangement for classes /other duties of the faculty / staff have been made by the faculty/ staff. Does the duration of leave overlap with examination period? If yes, give special reasons for allowing faculty/ staff to attend the event.							
Signature (with seal) of	the Head		Dept. /				



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Details of t	he budget with breakup		[TA is admissible as per the eligibility depending on the basic of pay]					
Sr. No		Particulars		Amount (Rs.)	Remarks			
ADVANCE In view of the approval given by the competent authority sanction amounting to Rs as an advance may please be accorded. Signature of the faculty/staff with date and designation								
Coordinator	(TEQIP-III)				Director			
Please release the payment.								
Nodal office (Finance)*								
Received Rs as advance, vide Cheque No dated The advance will be adjusted within 15 working days from the return to the Institute.								
Signature of the faculty/staff with date and designation								
Place for ned	Place for necessary noting of the Finance Section of TEQIP - III							

*Budgetary provision is checked

@ A brief report indicating the outcome of the training courses, conferences etc. should be submitted, through HOD, in duplicate [one for Nodal Officer Academic Activities (TEQIP – III) and another for Coordinator, TEQIP – III) at the time of submission of final bill