





INVENTORY SHEET

Department: **Electrical Engineering** Inventory of Room No./Office: **Departmental computer lab** Date of Inventory Preparation:

Sr.				
No	Product	Product Description	Quantity	Remark
1.	Computer Desktop	HP desktop; RAM – 4GB Processor – I5	25	working
2.	Extension Board	Fibber Type	10	working
3.	UPS	Backup (6 KVA)	2	1 working
4.	Printer	HP laser jet p1108	1	working
5.	Chair	Metallic framing	24	
6.	Computer Table	Wooden type, (3PC/table) (1PC/table)	6 8	Engaged
7.	Almirah	Metal (1 wooden) Closed Open	4 1	Engaged
8.	Office table	Wooden type	2	Engaged
9.	Box light	Bajaj dual rod 18watt	16	All working