



Ref No. 2087/DAA/REC/2022

30 September , 2022

Minutes of Meeting

The meeting of Academic Committee was held on 30-09-22 at 2:30 PM in the office of The Director. The following were present:

- |   |   |                            |
|---|---|----------------------------|
| 1 | Prof. (Dr.) Sandeep Tiwari (Director)           | Chairman <i>Sandeep</i>    |
| 2 | Prof. Vishal Singh Chandel (HoD, APSH)          | Member <i>Sha</i>          |
| 3 | Dr. Sudhakar Tripathi (HoD, IT)                 | Member <i>Sud</i>          |
| 4 | Dr. Puneet Joshi (HoD, EE)                      | Member <i>Puneet Joshi</i> |
| 5 | Mr. Amit Kumar Rai (HoD, CE)                    | Member <i>Amit</i>         |
| 6 | Dr. Prabhudatt Dwivedi (Dean, Academic Affairs) | Member <i>Dwivedi</i>      |

Various points were discussed and the following decisions are taken in the meeting:

- 1 It is decided that students have to maintain minimum 75% attendance to appear in CT-1/CT-2/PUT/AKTU end semester examination. Attendance is displayed every week in the department and students are advised to see their attendance regularly. Those students whose attendance is low can compensate their attendance by attending the special classes on 1, 3, 6, 7 and 8 Oct 2022.
- 2 It is told by the Director that RH or any leave should be managed at the department level amicably, so that minimum 50% of regular faculty members should be available in the department for the smooth functioning of the department.
- 3 As almost 95% students have completed their registration. So the decision taken in the Meeting Dt 24-8-2022 (Ref No. 2040 /DAA/REC/2022 Dt. August 24, 2022) to take the fine for late registration is kept on hold. Hods will follow up to ensure the registration as earliest.
- 4 HoD will see the coverage of syllabus in their department.

*Dwivedi*  
(Dr. Prabhudatt Dwivedi)  
Dean, Academic Affairs

Copy to:  
The Director  
Dean Student Welfare, HoD (APSH, IT, EE, CE),  
Registrar, Chief Warden, Guard file

*Dwivedi*  
(Dr. Prabhudatt Dwivedi)  
Dean, Academic Affairs

*Puneet Joshi*  
*Amit*  
*Sud*  
*Dwivedi Sha*

*Sandeep*