



Ref No. 1954 /DAA/REC/2022

June 1, 2022

Minutes of Meeting

The meeting of Academic Committee was held on 31-05-22 at 2:30 PM in the office of The Director.  
The following were present:

1	Prof. (Dr.) Sandeep Tiwari (Director)	Chairman	<i>Sandeep</i>
2	Prof. Vishal Singh Chandel (HoD, APSH and DSW)	Member	<i>Vishal</i>
3	Dr. Sudhakar Tripathi (HoD, IT)	Member	<i>Sudhakar</i>
4	Dr. Puneet Joshi (HoD, EE)	Member	<i>Puneet Joshi</i>
5	Mr. Amit Kumar Rai (HoD, CE)	Member	<i>Amit</i>
6	Dr. Sanjay Agarwal (Registrar)	Special Invitee	<i>Sanjay Agarwal</i>
7	Dr. Prabhudatt Dwivedi (Dean, Academic Affairs)	Member	<i>Prabhudatt</i>

Various points were discussed and the following decisions are taken in the meeting:

1. **Fee Structure for the session 2022-23:** It is decided to keep the fee as the previous years and the following fee will be applicable for the session 2022-23

Sr. No.	Items	B.Tech 1 <sup>st</sup> Year and 2 <sup>nd</sup> yr. Lateral Entry (Rs.)	B.Tech. 2 <sup>nd</sup> Year (Rs.)	B.Tech. 3 <sup>rd</sup> Year (Rs.)	B.Tech. 4 <sup>th</sup> Year (Rs.)
1.	Institute Fee	40000	40000	40000	40000
2.	Institute Caution Money	5000	-----	-----	-----
3.	Hostel Fee	10000	10000	10000	10000
4.	Hostel Caution Money	1000	-----	-----	-----
5.	Users Charges	12300	12300	12300	12300
6.	Degree Fee	---	-----	-----	500
<b>Total</b>		<b>68300/-</b>	<b>62300/-</b>	<b>62300/-</b>	<b>62800/-</b>

2. **University Fee:** University Fee (Enrollment & Exam. Fee/ Student Welfare & Development Fee/ E-Resource Consortium Charges fee) will be deposited by each student separately as per the instructions of AKTU, Lucknow. **Fee Waiver:** Fee Waiver (FW) category students have to submit the entire fee except Institute Fee.
3. **Bank Loan:** In case of education loan D/D should be drawn in the favour of **Director, Rajkiya Engineering College, Ambedkar Nagar.**
4. **Mode of Deposit of College Fee:** The college Fee has to be deposited through (a) NEFT/RTGS or (b) Through challan. Detail of Bank Account for depositing the College Fee is as follows:

Name of Bank: **Punjab National Bank**  
Bank Account Name: **Director, Rajkiya Engineering College, Ambedkar Nagar**  
Saving Account Number: **6257000100005758**  
IFS Code: **PUNB 0625700**

5. **Registration of Students:** Students registration of 1<sup>st</sup> yr., 2<sup>nd</sup> yr., 3<sup>rd</sup> yr and 4<sup>th</sup> yr. will be done only after the full deposit of annual fee in college account. Those students who do not complete their registration in due dates will not get hostel and will not be allowed to attend any class.
6. **Registration and commencement of classes:** Registration of students in 2<sup>nd</sup> yr., 3<sup>rd</sup> yr and 4<sup>th</sup> yr. will be done from 10 August 2022 to 16 August 2022. Regular classes for 2<sup>nd</sup> yr., 3<sup>rd</sup> yr and 4<sup>th</sup> yr. will commence from 16 August 2022.
7. **Attendance of students:** Attendance has to be displayed by each departmental class coordinators under the guidance of HoD on every Friday in the following format (sorted from higher to lower) and a signed copy of the same is to be sent to The Director office.

Sl. No.	Name of student	Roll No/ Reg. No.	Subject 1	Subject 2	Subject 3	Total Classes	Attendance percentage	
			Class Held: 10	12	11	33	-	
			Class attended					
1	XYZ	2345	10	11	6	27	81	
2	ABC	1234	6	7	8	21	63	

8. **Low attendance of students:** Those students whose attendance is below 75% before CT-1, CT-2, PUT will not be allowed to attend CT-1, CT-2, PUT respectively and letter is to be sent to their parents by the concerned Department class coordinators regarding this. Hostel facility may also be withdrawn from them.
9. **Training of Students:** All HoDs will ensure the training of students regarding the future technology to increase the placement of students.
10. **Sessional Marks:** Sessional marks is to be submitted by the concerned Department to the COE office by June 6, 2022.

*Drived*  
(Dr. Prabhudatt Dwivedi)  
Dean, Academic Affairs

Copy to:  
The Director  
Dean Student Welfare, HoD (APSH, IT, EE, CE),  
Registrar,  
Account Officer, Chief Warden  
Guard file

(Dr. Prabhudatt Dwivedi)  
Dean, Academic Affairs

*Sharma*      *Puneet Joshi*  
*Gull*      *Sanku Agrawal*