



राजकीय इंजीनियरिंग कालेज, अम्बेडकर नगर (उ०प्र०) 224122
RAJKIYA ENGINEERING COLLEGE AMBEDKAR NAGAR -224122 (UP) INDIA

Ref No. 1678 /DAA/REC/2022

January 10, 2022

The meeting of the Director with HoDs (APSH, IT, CE, EE), Registrar Dean Academic Affairs and Dean Student Welfare was held on January 10, 2022 at 10:00AM in the office of The Director. The following were present:

1	Prof. (Dr.) Sandeep Tiwari	Director	<i>Sandeep</i>
2	Prof. Vishal Singh Chandel	HoD, APSH	<i>Sandeep</i>
3	Dr. Sudhakar Tripathi	HoD, IT	<i>Sandeep</i>
4	Dr. Puneet Joshi	HoD, EE	<i>Puneet Joshi</i>
5	Mr. Amit Kumar Rai	HoD, CE	<i>Amit</i>
6	Dr. Sanjay Agarwal	Registrar	<i>Sanjay Agarwal</i>
7	Dr. R. C. Panday	Dean, Student Welfare	<i>R. C. Panday</i>
8	Dr. Prabhudatt Dwivedi	Dean, Academic Affairs	<i>Prabhudatt Dwivedi</i>

Various points were discussed and the following decisions are taken in the meeting:

1. **Question Bank for Students:** Every faculty members have to provide the question bank (Multiple choice, Short answer, long answer) with solution to students of their concerned subjects.
2. **Subject Allotment:** Subject allotments for even semester has to be completed by the HoD. by January 12, 2022.
3. **Academic alendar:** Academic calendar has to be prepared by the Dean Academic Affaire by January 12, 2022.
4. **Revision by HoD/ Sr. Faculty:** HoD/ Sr. faculty member will revise the subject for first year students.
5. **Value added Course:** At least one Value added course related to employability, which can increase the analytical ability and I.Q of students has to be conducted in each year
6. **Conduct of Online classes:** As per the AKTU Letter Ref. No. AKTU/ Camp office/2022/12174 Dt. 9-1-2022 all the classes will be conducted in online mode from 10 January 2022 to 16 January 2022. However, exams will be conducted as usual.
7. A committee of all HoDs and Registrar is constituted to finalise the agenda of FC meeting and BOG meeting
8. A committee of all HoDs, Registrar and Dean Academic Affairs is constituted to explore the way out to increase the number of seats/ inclusion of new branch in the college.
9. **Basic Medical Kit:** In view of COVID19 situation it is decided to keep basic kit (1 per 10 students/faculty/staff) in the college as per the guidelines of the Doctor

Prabhudatt Dwivedi
(Dr. Prabhudatt Dwivedi)
Dean Academic Affairs

Copy to:

1. Director, for information please.
2. Deans, HoDs,
3. Registrar.
4. All concerned
5. Guard file.